

### Feedback Policy –KS3

Feedback from your teacher will be **written or verbal** and will happen on an ongoing basis. We will show you what can do to improve your work using examples from the class. We will also use self and peer assessment.

Some mistakes will be highlighted but not corrected for you.

**SP = a spelling mistake** ○ = **incorrect punctuation**

**Wiggly line = grammatical errors /doesn't make sense**

On key written pieces, teachers will set specific next steps to help you improve your work. You should make these **improvements in green pen.**

Three times a year, you will be asked to complete a more formal assessment. You will be given detailed feedback to tell you what your strengths and your next steps for improvement are.

**Hope Valley Students** take pride and make progress by:

1. **Presenting** your work to a very high standard:
  - Use a **black or blue** pen for writing and a pencil for drawing.
  - Use a **ruler** for titles and straight lines.
  - **Cross out** mistakes neatly.
  - Keep books **free of graffiti** and doodling.
2. **Organising** your work clearly:
  - Stick sheets in neatly.
  - Date work accurately and **underline the date**.
3. **Completing** all work to the best of your ability.
  - Act on teachers' feedback **by using green pen**
  - Use all pages

### How to set out your work

<u>C/W or H/W</u>	<u>Title</u>	<u>5th March 2018</u>
	Write C/W for classwork and H/W for homework.	
	<u>Subtitle</u>	

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